

HR That Advances Your Mission

With a typical day that goes from fundraising to dealing with complex employment issues—all while managing a tight budget—nonprofit leaders are always searching for ways to optimize organizational processes. TriNet's expertise and technology simplify your human resource needs so you can focus on achieving your mission.



60%

of nonprofits cited staff retention and recruitment as a challenge.¹

4x

job growth was seen in nonprofit industries compared to for-profit over the last decade.²

“TriNet has helped us not only keep our costs down and the costs we pass on to our employees, but also being able to provide them with a real choice on a dozen different plans that they can choose from.”

Tori Lyon
CEO, Jericho Project

Focus on Your Cause, Less on Budgets

You rely on every dollar and manage your budget to build confidence with your board. With a single solution for your HR needs and a fixed per employee per month administrative cost structure, you can predict HR costs based on forecasted growth and keep your bottom line in view.

Optimize Workflows

As nonprofits dive in to serve the public interest, it's important to have an administrative workflow in place. With online payroll processing, tax reporting, PTO tracking and enterprise-level reporting capabilities, you have a process that gives time back.

Meet Your HR Ally

Nonprofits face tight budgets and employee turnover—often without an HR department. A team of experts will help tackle your HR concerns, provide nonprofit HR compliance advice and best practice recommendations, and help manage payroll and benefits administration.

Attract Top Talent

It's not easy to attract talent if you don't offer basics like benefit plan options and retirement planning. You also need to build a great working environment and have a talent management strategy. With TriNet, an expert will provide best practices guidance and support so you can focus on your mission.

¹BDO: Nonprofit Standards: A Benchmarking Survey (2018).

²John Hopkins Center for Civil Society Studies, The 2019 Nonprofit Employment Report (January 2019).

Benefit options

Reward your team with a competitive benefits package:

- Top-tier health, dental and vision plans from leading carriers
- Flexible spending accounts (FSAs)
- Life and AD&D insurance and short- and long-term disability plans
- 401(k) retirement plan
- Pre-tax commuter benefits, employee discounts and COBRA administration

HR expertise

Count on an experienced HR team to help solve your HR concerns:

- **Assigned Support:** Personalized support for payroll, benefits and HR ops
- **Center Support:** Direct access to HR experts for guidance on strategic and complex HR matters
- **Relationship Management:** Dedicated relationship to help align your needs with TriNet services
- **Worksite Employee Solution Center:** Responsive support for your employees, 24/7*

Payroll services

Simplify payroll administration:

- Payroll processing
- Payroll withholdings, tax filing and reporting
- New hire orientation for payroll and benefits
- Direct deposit
- W-2 preparation, paper and electronic delivery
- Integrate with leading accounting systems such as NetSuite®, Intacct®, QuickBooks® Online and Xero™

Risk mitigation

Get access to resources and services:

- Best practice guidance for risk prevention
- Claims management support, pre-negotiated fees with external law firms and employment practices liability insurance (EPLI)
- Online reference library including resources for employee handbook development
- Support with federal and state employment laws, and state-required notices and poster audits
- I-9 documentation, unemployment administration and reporting and EEO-1 administration and filing
- Sexual harassment awareness training

Technology platform

Manage HR with a single platform for payroll, benefits and HR administration:

- **Online self-service tools** for managers and employees
- **Time off tracking** for PTO, sick and vacation days
- **Robust reporting** and analytics capabilities
- **Performance management** to track goals and streamline the review process
- **Expense management** to automate the entire expense reimbursement and reporting process
- **Applicant tracking** to simplify hiring, including job postings and specialty candidate boards
- **Time & Attendance** including web-based time entry, simplified scheduling, tracking and more—all integrated with payroll
- **Performance management** to track goals and streamline the review process
- **TriNet Mobile app** gives employees anytime access to HR essentials while on the go
- **Integration Center** with pre-built integrations and APIs enable different applications to share data intelligently and efficiently
- **Document Management**, backed by Box, for a secure way to collect, access and manage your employee HR documents and certifications
- **Knowledge Center** for self-service access to a library of articles, written and vetted by TriNet experts, that address common HR-related questions

*TriNet is closed on select U.S. holidays.

Learn all about our tailored solutions at [TriNet.com](https://www.trinet.com) or call 888.874.6388.

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